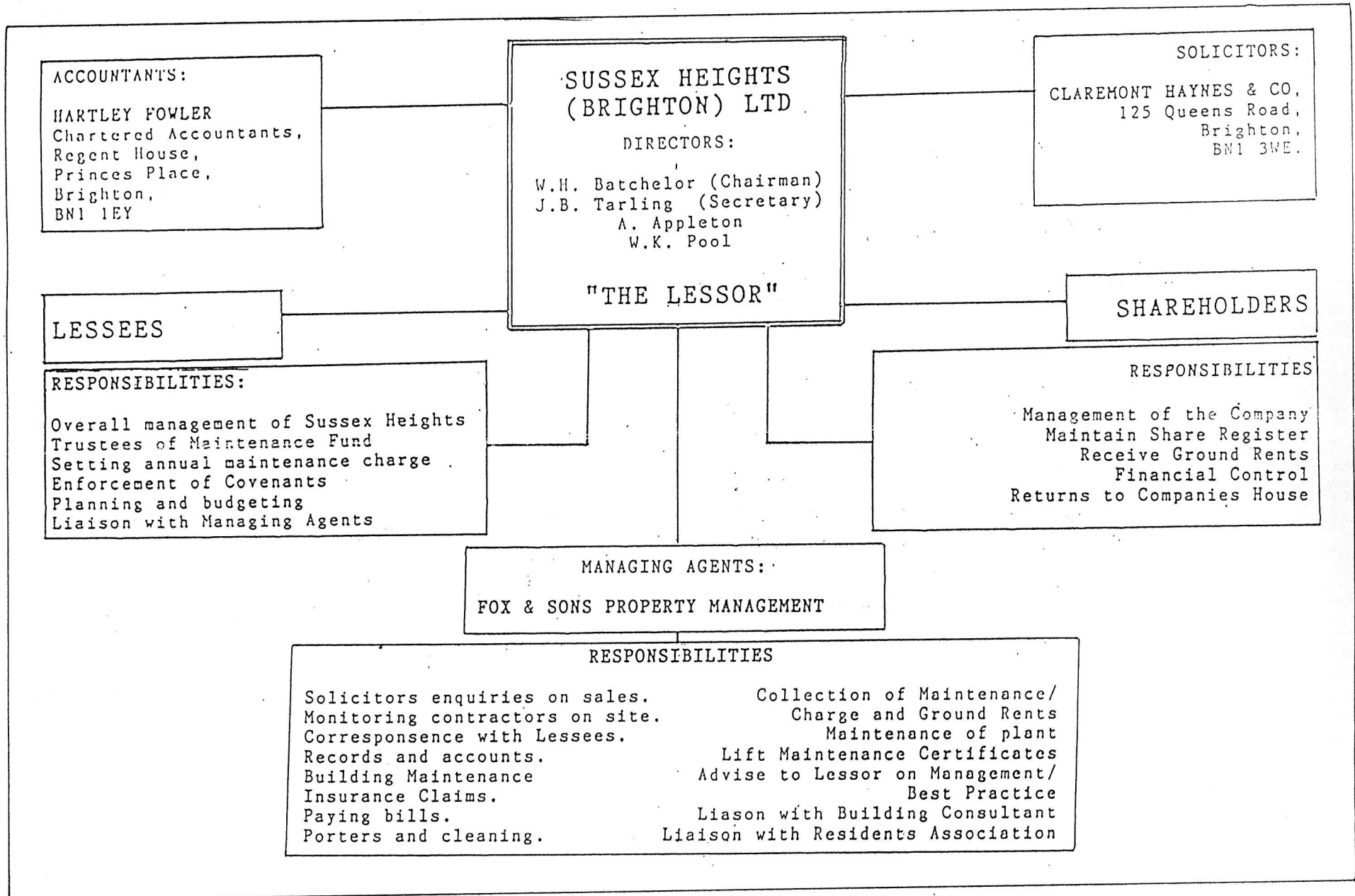


ORGANIZATIONAL CHART OF YOUR COMPANY



ACCOUNTANTS:

HARTLEY FOWLER
Chartered Accountants,
Regent House,
Princes Place,
Brighton,
BN1 1EY

**SUSSEX HEIGHTS
(BRIGHTON) LTD**

DIRECTORS:

W.H. Batchelor (Chairman)
J.B. Tarling (Secretary)
A. Appleton
W.K. Pool

"THE LESSOR"

SOLICITORS:

CLAREMONT HAYNES & CO,
125 Queens Road,
Brighton,
BN1 3WE.

LESSEES

SHAREHOLDERS

RESPONSIBILITIES:

Overall management of Sussex Heights
Trustees of Maintenance Fund
Setting annual maintenance charge
Enforcement of Covenants
Planning and budgeting
Liaison with Managing Agents

RESPONSIBILITIES

Management of the Company
Maintain Share Register
Receive Ground Rents
Financial Control
Returns to Companies House

MANAGING AGENTS:

FOX & SONS PROPERTY MANAGEMENT

RESPONSIBILITIES

Solicitors enquiries on sales.	Collection of Maintenance/ Charge and Ground Rents
Monitoring contractors on site.	Maintenance of plant
Correspondence with Lessees.	Lift Maintenance Certificates
Records and accounts.	Advise to Lessor on Management/ Best Practice
Building Maintenance	Liaison with Building Consultant
Insurance Claims.	Liaison with Residents Association
Paying bills.	
Porters and cleaning.	